



Information Request Form

City of Nashua, NH

Tax Collector's Office

229 Main Street

P. O. Box 2019

Nashua, NH 03061-2019

Tel: (603) 589-3190

Fax: (603) 589-3229

Instructions: Specify your request by using the appropriate Request Type Codes, and then figure your fees. Send this completed form, along with your check – no cash please, to the address shown at the top of this form. You must also enclose a self-addressed stamped envelope.

Your Name: _____

Company Name: _____

Mailing Address: _____

City, State & Zip: _____

Telephone Number: _____ Email: _____

Specify name of property owner, the account number/parcel number, location of property and any other information that you know.

Name of Property Owner(s)	Acct # Parcel #	Tax Year(s)	Location of Property	Request Type

Comment – Details of Information Being Requested:

Calculate Your Total Amount for Inquires: Fill in the number of requests for each type, then calculate your Total.

Fees: Receipt Request for Previous & Current Year Taxes – **RR** - \$2.00 per property – per year
Lien Release – **LR** - \$10.00 per property for research + \$2.00 for each receipt per property
Payment/Lien History Research 3rd year and prior – **PK** - \$25.00 per hour (minimum \$25.00 fee required)

Request Type	# of Types	X Rate	Charge	X Rate	Charge	Total Charges
# of RR		X \$ 2.00	\$	NA	NA	\$
# of LR		X \$ 10.00	\$	X \$ 2.00	\$	\$
# of PK		MIN \$ 25.00	\$ 25.00	NA	NA	\$

TOTAL FEES: Make check payable to City of Nashua Tax Collector **Please remember to enclose a Self-addressed, stamped envelope.

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